



MINHO (M) BERHAD
(Incorporated in Malaysia)
Registration No.: 199001009358 (200930-H)

**Notice of the Postponed 30th Annual General
Meeting Proxy Form**

Request Form for the Hard Copy of Annual Report 2020

MINHO (M) BERHAD
(Incorporated in Malaysia)
Registration No.: 199001009358 (200930-H)

Notice of the Postponed Thirtieth Annual General Meeting

NOTICE IS HEREBY GIVEN THAT the postponed Thirtieth Annual General Meeting ("AGM") of MINHO (M) BERHAD will be held on a fully virtual basis through live streaming and online remote voting platform at <https://meeting.boardroomlimited.my> (Domain Registration No. with MYNIC - D6A357657) provided by Boardroom Share Registrars Sdn Bhd on Tuesday, 28 September 2021 at 10.00 a.m. to transact the following business:

AGENDA

1. "That the Audited Financial Statements for the year ended 31 December 2020 and the reports of Directors and Auditors thereon be and are hereby received." (Please refer to Explanatory Note 1)
2. "That the following Directors who retire in accordance with Clause 96 of the Company's Constitution be and are hereby re-elected as the Directors of the Company:-
 - i) Mr. Yap Leong Seng Resolution 1
 - ii) Mr. Tan Choon Hian Resolution 2
3. "That the payment of Directors' benefits and Directors' fee to the Non-Executive Directors up to an amount of RM 350,000 from the next day of the postponed AGM until the next AGM of the Company be and is hereby approved." Resolution 3
4. "That Messrs. Ecovis Malaysia PLT, who are eligible and have given their consent, be and are hereby re-appointed as Auditors of the Company until the conclusion of the next AGM and THAT the remuneration to be paid to them be fixed by the Board." Resolution 4

As Special Business

To consider and, if thought fit, to pass the following Resolution:

5. Proposed Authority to Issue Shares Pursuant to Section 75 & 76 of the Companies Act, 2016 Resolution 5
"That pursuant of the Section 75 & 76 of the Companies Act, 2016, the Directors be and are hereby authorized to issue shares in the Company at any time until the conclusion of the next Annual General Meeting and upon such terms and conditions and such purposes as the Directors may, in their absolute discretion, deem fit provided that the aggregate number of shares to be issued does not exceed ten percent (10%) of the issued and paid-up capital of the Company for the time being, subject always to the approval of all the relevant regulatory bodies being obtained for such allotments and issues."

6. Proposed Renewal of Existing Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature ("RRPT"). Resolution 6

"That, subject to the Listing Requirements of Bursa Malaysia Securities Berhad (Bursa Securities), approval be and are hereby given to the Company and its' subsidiary companies to enter into renewal for recurrent related party transactions of a revenue and trading nature with those related parties as specified in Section 2.4 of the Circular/Statement to Shareholders dated 19 May 2021, subject further to the following:-

- i) the transaction are in the ordinary course of business which are necessary for day-to-day operations and are on normal commercial terms not more favourable than those generally available to the public and are not detriment to the minority shareholders of the Company;
- ii) the disclosure is made in the annual report of the aggregate value of transactions conducted pursuant to the shareholders' mandate during the financial year ; and
- iii) such approval shall continue to be in force until :
 - a) the conclusion of the next Annual General Meeting ("AGM") of the Company at which time it will lapse, unless by a resolution passed at the general meeting whereby the authority is renewed ;or
 - b) the expiration of the period within which the next AGM of the Company is required to be held pursuant to Section 340(2) of the Companies Act, 2016 ("the Act") (but shall not extend to such extension as may be allowed pursuant to Section 340(4) of the Act) ; or
 - c) revoked or varied by resolution passed by the Shareholders in a general meeting."

whichever is earlier ;

AND THAT the Directors of the Company be and are hereby authorized to complete and do all such acts and things as they may consider expedient or necessary to give effect to the proposed RRPT with the above mentioned Related Parties

7. Proposed Renewal of Share Buy-Back Authority Resolution 7

"THAT subject to the Companies Act, 2016, the Company's Constitution and the Listing Requirements of Bursa Securities and any other applicable laws, rules and guidelines for the time being in force, the Company be and hereby authorized to purchase such number of ordinary shares in the Company as may be determined by the Directors from time to time through Bursa Securities upon such terms and conditions as the Directors may deem fit in the interest of the Company ('Share Buy-Back Mandate') provided that:

- i) the aggregate number of shares purchased pursuant to the Share Buy-Back Mandate shall not exceed ten percent (10%) of the total issued and paid-up capital of the Company;
- ii) the amount of funds to be allocated by the Company pursuant to the Share Buy-Back Mandate shall not exceed the retained earnings of the Company as at 31 December 2020; and
- iii) the shares so purchased by the Company pursuant to the Share Buy-Back Mandate to be cancelled and/or retained as treasury shares and distributed as dividends or resold on Bursa Securities."

AND THAT such authority shall commence immediately upon passing of this resolution until the conclusion of the next annual general meeting of the Company, or the expiry of the period within which the next annual general meeting is required to be held pursuant to the Section 340(2) of the Act (but shall not extend to such extensions as may be allowed pursuant to Section 340(4) of the Act), at which time the resolution shall lapse, or until the authority is revoked or varied by a resolution passed by shareholders in general meeting, whichever occur first;

AND THAT the Directors of the Company be and are hereby authorized to complete and do all such acts and things as they may consider expedient or necessary to give effect to the Share Buy-Back Mandate.

8. Retention of Independent Directors

"That the following Directors be retained as Independent Non-Executive Director of the Company until the conclusion of the next AGM:-

i) Tan Sri Datuk Seri Ismail bin Yusof

Resolution 8

ii) Tan Sri Dato' Seri Dr. Salleh bin Mohd Nor"

Resolution 9

9. To transact any other business for which due notice shall have been given in accordance with the Company's Constitution and the Companies Act, 2016.

By order of the Board,

Tan Choon Hian (2851 MIA) SSM PC No. 202008000322

Monalisa Binti Ali (LS0009424) SSM PC No. 20200800029

Company Secretaries

Klang

30 August 2021

Notes:-

1. The Postponed 30th AGM of the Company will be conducted fully virtual through live streaming and online remote voting using the Remote Participation and Voting ("RPV") Facility. This is in line with the revised Guidance Note and FAQs on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia on 16 July 2021 (including any amendment that may be made from time to time). Shareholders of the Company are to participate, speak (in the form of real-time submission of typed texts) and vote remotely at the Postponed 30th AGM using the RPV Facility provided by the Company's Share Registrar via its website at <https://imeeting.boardroomlimited.com>. Please follow the procedures for RPV Facility provided in the Administrative Details for the Postponed 30th AGM.
2. In respect of deposited securities, only members whose names appear in the Record of Depositors on 20 September 2021 ("General Meeting Record of Depositors") shall be eligible to attend the Meeting.
3. A member of the Company entitled to attend and vote at the abovementioned general meeting may appoint a proxy to attend and vote on his behalf. A proxy may but need not be a member of the Company.
4. If the appointer is a corporation, the form of the proxy must be given under its common seal or under the hand of an officer or attorney of the corporation duly authorized.
5. Where a member appoints two (2) proxies, the appointment shall be invalid unless he specifies the proportion of his shareholding to be represented by each proxy. Where a member is an authorized nominee as defined under the Securities Industry (Central Depositories) Act 1991, it may appoint at least one (1) proxy in respect of each Securities Account with ordinary shares of the Company standing to the credit of the said Securities Account. If the member appoints two (2) proxies, he must specify which proxy is entitled to vote.
6. Where a member of the Company is an exempt authorized nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorized nominee may appoint in respect of each omnibus account it holds.

The proxy form, must be deposited at the Company's share registrar's office, Boardroom Share Registrars Sdn Bhd at **Ground Floor or 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan, Malaysia** not less than 48 hours before the time appointed for holding the meeting.

Alternatively, the proxy form can be electronically lodged with the Share Registrar of the Company via Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com> and steps to submit are summarized in the Administrative Guide for the Postponed Thirtieth AGM, not less than 48 hours before the time appointed for holding the meeting.

Explanatory notes :

1. To receive the Audited Financial Statements

This Agenda is meant for discussion only. The provisions of Section 340(1) of the Companies Act, 2016 ("Act") and the Company's Constitution require that the Audited Financial Statements and the Reports of the Directors and Auditors thereon be laid before the Company at its Annual General Meeting ("AGM"). As such, this Agenda item is not a business which requires a resolution to be put to vote by shareholders.

2. Resolution 3

Section 230(1) of the Companies Act 2016 provides among others, that "the fees" of the directors and "any benefits" payable to the directors of a listed company and its subsidiaries shall be approved at a general meeting.

In this respect, the Board wishes to seek shareholders' approval for the following payment to the Directors at the Thirtieth AGM as below:-

The payment of the Directors' fees and Board Committee fees will be made upon the shareholders' approval while the benefits for the period commencing from 29 September 2021 until the next Annual General Meeting ("AGM") will be paid as and when they are incurred. The Board opined that the payments to the NEDs are just and equitable taking into account their roles and responsibilities towards the Company and the services that they have rendered to the Company.

NEDs who are shareholders of the Company will abstain from voting on the aforesaid resolution at the Postponed 30th AGM

3. Resolution 5: Authority to Issue Shares.

Resolution 5, if passed, will renew the powers given to the Directors at the last AGM of the Company held on 28 August 2020 ("Previous Mandate") authority to issue up to ten percent (10%) of the issued and paid-up capital of the Company for the time being for such purposes as the Directors consider would be in the interests of the Company. This authority will, unless revoked or varied by the Company in general meeting, expire at the next AGM of the Company.

As at the date of this Notice, the Company did not issue any shares pursuant to the Previous Mandate granted by the shareholders to the Directors.

The General Mandate will provide flexibility to the Company for any possible fundraising activities, including but not limited to further placing of shares, for the purpose of funding future investment project(s), working capital and/or acquisitions.

4. Resolution 6: Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transaction.

Resolution 6 if passed, will empower the Company and its subsidiaries to conduct recurrent related party transactions of a revenue in nature which are necessary for the Company and its subsidiaries day-to-day operation, and will eliminate the need to convene separate general meeting from time to time to seek shareholders' approval.

This will substantially reduce the expenses associated with the convening of general meetings on an adhoc basis, improve administrative efficiency and allow manpower resources and time channeled towards attaining other corporate objectives.

5. Resolution 7: Renewal of Shareholders' Mandate for Share Buy-Back Authority.

Resolution 7, if passed, will empower the Directors to purchase the Company's shares of up to ten percent (10%) of the issued and paid-up capital of the Company by utilizing the funds allocated which shall not exceed the retained earnings and share premium of the Company. This authority, unless revoked or varied at a general meeting, will expire at the conclusion of the next AGM of the Company.

6. Resolution 8 to 9:

The Nomination and Remuneration Committee and the Board of Directors have assessed the independence of Tan Sri Dato' Seri Dr. Salleh bin Mohd Nor and Tan Sri Datuk Seri Ismail bin Yusof who had served on the Board as independent non-executive Directors of the Company for a cumulative term of more than nine years and the Board has recommended that the approval of the shareholders be sought to re-appoint Tan Sri Dato' Dr. Salleh bin Mohd Nor and Datuk Seri Ismail bin Yusof as independent non-executive Directors.

In line with the Practice 4.2 of the Malaysian Code of Corporate Governance 2017 ("MCCG"), the approval of the shareholders will be sought through a two-tier voting process as described in the Guidance to Practice 4.2 of the MCCG.

7. Polls Voting

Pursuant to para 8.29 of the Listing Requirements, voting at the postponed 30th AGM will be conducted by poll. Poll Administrator and Scrutineer will be appointed to conduct the polling process and to verify the results.

The information on the renewal of shareholders' mandate for recurrent related party transactions and proposed share buy-back is set out in the Statement/Circular dated 19 May 2021 which was dispatched together with the 2020 Annual Report.

STATEMENT ACCOMPANYING NOTICE OF ANNUAL GENERAL MEETING

Details of the Directors standing for re-appointment at the Postponed Thirtieth Annual General Meeting of the Company are set out in the Directors' Profile on pages 7 to 8 of the 2020 Annual Report.

CDS ACCOUNT NO. OF
AUTHORISED NOMINEE

NUMBER OF SHARES HELD

MINHO (M) BERHAD

(Incorporated in Malaysia)
Registration No.: 199001009358 (200930-H)

Proxy Form

I/We, _____ NRIC/Passport No. _____
(FULL NAME IN BLOCK LETTERS)

of _____
(FULL ADDRESS)

contact no. _____ email address _____ being a member/ members of **Minho (M) Berhad** ("Company") hereby appoint the person(s) below as my/our proxy(ies) to vote for me/us and on my/our behalf at the postponed 30th Annual General Meeting will be held fully virtual via online meeting platform at <https://meeting.boardroomlimited.my> (Domain Registration No. with MYNIC - D6A357657) on Tuesday, 28 September 2021 at 10.00 a.m and at any adjournment thereof.

IMPORTANT NOTE:

Please (i) tick [✓] either **ONE** of the option (a) or (b) for the number of proxy which you wish to appoint, (ii) complete the details of your proxy/proxies and the proportion of your shareholding to be represented (if applicable), (iii) please tick [✓] option (c) if you would like to appoint the Chairman of the 30th AGM as the proxy or failing the proxy to vote on your behalf and (iv) sign or execute this form.

| Option | Name of proxy(ies) | NRIC/ Registration No. | Email Address & Phone Number | Proportion of shareholding to be represented |
|---------|-----------------------------------------------------------------------------------------------------------------------|------------------------|------------------------------|----------------------------------------------|
| (a) | Appoint ONE proxy only (Please complete details of proxy below) | | | 100% |
| | | | | |
| (b) | Appoint MORE THAN ONE proxy (Please complete details of proxies below) | | | |
| Proxy 1 | | | | % |
| Proxy 2 | | | | % |
| | | | | 100% |
| (c) | The Chairman of the 30th AGM as my/our proxy and/or failing the above proxy to vote for me/us on my/our behalf | | | |

My/our proxy/proxies is/are to vote as indicated below:

Please indicate with an "X" in the appropriate box provided to indicate how you wish your vote to be cast. If you do not indicate how you wish your proxy to vote on the Resolutions, the proxy shall vote at his/her discretion, or abstain from voting as the proxy thinks fit.

| No. | Resolution | | For | Against |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----|---------|
| 1. | Re-election of Mr. Yap Leong Seng as Director | (Ordinary Resolution 1) | | |
| 2. | Re-election of Mr. Tan Choon Hian as Director | (Ordinary Resolution 2) | | |
| 3. | Payment of Directors' benefits and Directors' fees to the Non-Executive Directors up to an amount of RM 350,000, from 29 September 2021 until the next AGM of the Company. | (Ordinary Resolution 3) | | |
| 4. | Re-appointment Messrs. Ecovis Malaysia PLT as auditors of the Company until the next AGM of the Company. | (Ordinary Resolution 4) | | |
| 5. | Proposed renewal of Authority to issue shares Pursuant to Section 75 of the Companies Act, 2016 | (Ordinary Resolution 5) | | |
| 6. | Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature | (Ordinary Resolution 6) | | |
| 7. | Proposed Renewal of Share Buy-Back Mandate. | (Ordinary Resolution 7) | | |

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|----|-----------------------------------------------------------------------------------------------|-------------------------|--|--|
| 8. | Retention of Tan Sri Datuk Seri Ismail bin Yusof as Independent Non- Executive Director | (Ordinary Resolution 8) | | |
| 9. | Retention of Tan Sri Dato' Seri Dr. Salleh bin Mohd Nor as Independent Non-Executive Director | (Ordinary Resolution 9) | | |

Dated thisday of, 2021

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Signature of Shareholder or Common Seal

Notes:

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THE SHARE REGISTRAR OF

MINHO (M) BERHAD Registration No.: 199001009358 (200930-H)

Boardroom Share Registrars Sdn Bhd Ground Floor or 11th Floor, Menara Symphony,
No. 5, Jalan Prof.Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul
Ehsan, Malaysia

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(Incorporated in Malaysia)
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Request Form for the Hard Copy of Annual Report 2020

Dear Shareholders,

We are now able to communicate with you electronically following amendments to Bursa Malaysia's Main Market Listing Requirements. Join us in our commitment to digitalize and reduce paper usage and in promoting sustainable practices by viewing and downloading these documents at www.minhomalaysia.com

Annual Report 2020

Should you require further assistance in locating the Annual Report softcopy on our website, kindly email us at enquires@minhobhd.com

If you do require a printed copy of the Annual Report, please complete this Requisition Form and mail it to us at the address below. A report will be forwarded to you upon receipt of your request.

THE COMPANY SECRETARY

MINHO (M) BERHAD

31A, Jalan Satu, Kawasan 16,
Berkeley Town Centre,
41300 Klang,
Selangor Darul Ehsan

Name

Address

CDS A/C No.

NRIC No. / Company No.

Contact No. / Email

Signature of Shareholder

Date

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THE COMPANY SECRETARY
MINHO (M) BERHAD Registration No.: 199001009358 (200930-H)
31A, Jalan Satu, Kawasan 16,
Berkeley Town Centre,
41300 Klang,
Selangor Darul Ehsan
